INTERNAL AUDIT REPORTS ISSUED

Action Requested: Receive the original and follow-up internal audit reports.

Executive Summary: Completed institutional internal audit reports are reported to the Audit and Compliance Committee as required by Board policy.

ORIGINAL REPORTS	CEA*	Status
UNIVERSITY OF IOWA		
• Department of Public Safety Information Technology	🔴	Open
• Department of Radiology	🟡	Open
• Iowa Consortium for Substance Abuse	🟡	Open
• Paciolan Ticket System	🟡	Open
• UIHC Processed Stores	🟢	Open
IOWA STATE UNIVERSITY		
• Employee International Travel	🟡	Open

Assessment of Controls/Efficiencies (CEA) are defined on the following page.

FOLLOW-UP REPORTS

UNIVERSITY OF IOWA
• Division of Student Life	Closed
• UI Health Care Patient Access Center	Closed

IOWA STATE UNIVERSITY
• Department of Apparel, Events, and Hospitality Management	Closed

UNIVERSITY OF NORTHERN IOWA
• College of Business Administration	Closed

HIGH 🔴	• Could seriously affect several areas within the university. Exposes the university to unacceptable risks or liability if not corrected OR • Involves difficult issues requiring the attention of executive management OR • Involves compliance with Federal, State, or other laws and could result in serious consequences if not implemented OR • Unacceptable weakness in the internal and/or accounting controls OR • Substantial savings (perhaps millions) can potentially be realized by correcting.
MODERATE 🟡	• Could seriously affect a department or area within the university OR • Involves a difficult issue requiring the attention of upper management OR • Involves compliance with Federal, State or other law and could result in minor consequences if not implemented OR • Weakness in the internal and/or accounting controls OR • Savings (perhaps thousands) can potentially be realized by correcting.
LOW 🟢	• Can affect a department or may be common to several areas OR • Could result in improved internal and accounting control OR • Can be corrected relatively easily OR • Could result in improved efficiency or effectiveness of operations OR • No reportable observations or corrective action taken prior to report issuance.

The internal auditors have utilized the colors for the CEA in evaluating each overall audit report.

🔴 **University of Iowa**
Department of Public Safety Information Technology
Issued June 5, 2019   Status: Open
The Department of Public Safety (DPS) provides critical services, including emergency response, at the University of Iowa. DPS maintains its own information technology (IT) infrastructure and operational applications. Audit recommendations include centralizing multiple IT processes in collaboration with Information Technology Services (ITS), reducing the dependency on one primary individual for department IT purchases and support, regularly reviewing physical and system access, completing training requirements, and monitoring of system logs. Additional recommendations include developing documentation of DPS disaster recovery procedures, technology inventory, data retention and disposal policies, and change management processes. Management expects to complete its action plans by July 2020.

University of Iowa
Department of Radiology
Issued June 5, 2019   Status: Open

The Department of Radiology audit was completed to evaluate whether there were opportunities to improve internal controls over administrative and operational processes. Radiology provides comprehensive diagnostic and treatment services to University of Iowa Hospitals and Clinics (UIHC) patients, in addition to reading images that are taken at other medical facilities either when patients are transferred to UIHC or when a teleradiology relationship with the facility is in place. Significant audit findings include renewing the terms of the teleradiology contract currently in place, developing a system to allow teleradiology clients to place orders electronically, closing outdated open orders for diagnostic exams, and improving environmental and software controls to limit the number of server vulnerabilities in Radiology systems. Management expects to complete its action plans by March 2020.

University of Iowa
Iowa Consortium for Substance Abuse
Issued June 5, 2019   Status: Open

The Iowa Consortium for Substance Abuse (ICSA) is a research and evaluation center within the School of Social Work at the University of Iowa. The ICSA conducts evaluation projects related to substance abuse disorders for various State of Iowa, community, and national agencies. The audit was completed to examine whether adequate business processes and internal controls are in place and operating as intended. Audit recommendations include ensuring IT policies are being properly followed and that grant accounting policies are followed, specifically relating to the usage of gift cards. Management expects to complete its action plans by December 2019.

University of Iowa
Paciolan Ticket System
Issued June 5, 2019   Status: Open

The University of Iowa Athletics Ticket Office is responsible for sales and distribution of single game and season tickets. The University of Iowa hosts ten revenue-generating sports: football, men's basketball, women's basketball, wrestling, baseball, softball, men's gymnastics, women's gymnastics, volleyball, and track. In fiscal year (FY) 2018, gross ticket sales revenue for all sports was $26.3 million with more than 775,000 tickets issued. The primary audit recommendations were to implement segregation of duties system access limitations and system report monitoring to ensure transactions are authorized and appropriate, and regularly review physical access and remove terminated staff timely. Additional audit recommendations include documenting and testing the Disaster Recovery Plan, monitoring completion of required training, submitting Paciolan contracts through the university's Technology Review process, and regularly reviewing the vendor's System and Organization Controls (SOC) report to ensure vendor controls meet university standards and department objectives. Management expects to complete all action plans by July 2020.

University of Iowa
UIHC Processed Stores
Issued June 5, 2019   Status: Open

The UIHC Processed Stores audit was completed to examine Processed Stores business processes and related internal controls. Audit recommendations include resuming regular inventory cycle counts, proper procurement card review and approvals, and regular monitoring of staff compliances. Management expects to complete its action plans by May 2019.

Iowa State University
Employee International Travel
Issued June 5, 2019   Status: Open

The ISU Office of Risk Management (ORM) helps to identify and manage risks associated with global travel and international activities. The ISU Office of Research Integrity (ORI) helps the campus community to comply with export controls while engaging in international activities. The Controller's Department oversees all policy and systems for travel finances. Processes to support the health and safety of employees travelling internationally were assessed, including international travel health insurance enrollment, crisis response planning, and the provision of advice for employees traveling to high-risk destinations. The ORI's program of outreach to groups requiring an understanding of export control regulations, was reviewed. Travel expenses were also examined. Management expects to complete its action plans by December 2019.

STATUS OF AUDIT FOLLOW-UPS

University of Iowa

Title	Report Date	Original Follow-Up Date	Revised Follow-Up Date	Action Status
1. Durable Medical Equipment	Sept 21,2017	Oct 2018	Dec 2019	🟥
2. Protected Health Information on Mobile Devices	March 28, 2018	Dec 2018		🟨
3. Telemedicine	May 2, 2018	Dec 2018		🟨
4. Hospital Late Charges	Dec 15, 2017	Jan 2019		🟨
5. University of Iowa Hospitals and Clinics Emergency Management	Nov 8, 2018	Jan 2019		🟨
6. Cherwell System	Aug 15, 2018	Feb 2019		🟨
7. Post-Acute Care	Nov 8, 2018	April 2019		🟩
8. UI Health Care Research Laboratory Information Technology Security	Feb 27, 2019	April 2019		🟩
9. UIHC Violence Protocols	March 28, 2018	May 2019		🟩
10. Animal Research Compliance	May 2, 2018	June 2019		🟦
11. Environmental Health and Safety Office	June 19, 2018	June 2019		🟦
12. UI Student Health & Wellness	Sept 25, 2018	June 2019		🟦
13. University of Iowa Research Information Systems	April 18, 2019	June 2019		🟦
14. ITS Data Center Operations	March 28, 2018	July 2019		🟦
15. Holden Comprehensive Cancer Center and Infusion Suite	Feb 27, 2019	July 2019		🟦
16. UI Health Care Finance Inter-Organizational Transfers	Feb 27, 2019	July 2019		🟦
17. Payment Card Industry Compliance	June 4, 2018	Aug 2019		🟦
18. University of Iowa Physicians	June 19, 2018	Aug 2019		🟦
19. Prepaid Services	Aug 15, 2018	Aug 2019		🟦

	Title	Report Date	Original Follow-Up Date	Revised Follow-Up Date	Action Status
20.	Department of Earth and Environmental Sciences	Nov 8, 2018	Aug 2019		🟦
21.	Clinical Staff Office	Feb 27, 2019	Aug 2019		🟦
22.	Emergency Preparedness	Oct 31, 2017	Nov 2019	Jan 2020	🟦
23.	Building Access Security	Aug 15, 2018	Feb 2020		🟦
24.	Computer Management	Feb 27, 2019	Sept 2020		🟦

Iowa State University

	Title	Report Date	Original Follow-Up Date	Revised Follow-Up Date	Action Status
25.	Department of Sociology	Aug 13, 2018	Jan 2019		🟨
26.	Emergency Preparedness	Feb 27, 2019	April 2019	Oct 2019	🟩
27.	NCAA Compliance – Extra Benefits	April 18, 2019	April 2019		🟩
28.	Department of Psychology	Feb 27, 2019	May 2019		🟩
29.	Department of Natural Resource Ecology and Management	Feb 27, 2019	Aug 2019		🟦

University of Northern Iowa

	Title	Report Date	Original Follow-Up Date	Revised Follow-Up Date	Action Status
30.	Compensated Effort	July 24, 2018	April 2019		🟩
31.	School of Music	July 24, 2018	May 2019		🟩
32.	ACH and Wire Transfer Processes	Sept 20, 2018	July 2019		🟦
33.	Financial Aid Special Circumstances	Feb 27, 2019	July 2019		🟦

Follow-Up Legend

🟥	• Planned corrective action and/or follow-up report not completed within six months of originally scheduled date.
🟨	• Planned corrective action and/or follow-up report not completed within three months of originally scheduled date.
🟩	• Follow-up report is due and is within three months of originally scheduled completion date.
🟦	• Follow-up report not yet due.